



April 1, 2013

Dear Families,

## ENROLLMENT PACKET FOR 2013-2014

- If your child is attending a new DCPS school, please return enrollment forms to the **NEW SCHOOL** by Thursday, June 20, 2013.
- If your child received a seat through the Preschool, Pre-K, Out-of-Boundary Lottery or High School Online Application for SY 2013-2014, please return enrollment forms to the **NEW SCHOOL** by May 1, 2013.

Enclosed you will find the materials necessary to enroll your child in the District of Columbia Public Schools (DCPS) for the 2013-2014 school year. Please carefully review all the enclosed materials. Complete and return all forms including this checklist – to your child’s current or new school as soon as possible to secure your child’s spot at his/her school.

### Important Enrollment Dates

- April 1: Enrollment begins
- May 1: All enrollment packet materials due for families who applied in the Preschool, Pre-K, Out-of-Boundary (OOB) lottery and the High School Online Application
- June 20: Deadline for Enrollment (all forms must be returned to your child’s school)

### Student Enrollment Forms

- **The Annual Student Enrollment Form has been printed to include your child’s previously submitted information.** If the information included has changed or is incorrect, please make changes directly on the form and review with your school’s principal/registrar.
- You can locate all documents online at [www.dcps.dc.gov/enroll](http://www.dcps.dc.gov/enroll). (Translations are available in Spanish, French, Chinese, Vietnamese, Amharic and Korean)
- **For a listing of feeder school options to help you identify your child’s new school, visit [www.dcps.dc.gov/enroll](http://www.dcps.dc.gov/enroll).**

If you have any questions about completing your enrollment packet, please do not hesitate to contact your child’s school directly or the Critical Response Team at **202-478-5738**.

## DCPS Enrollment Checklist for 2013-2014

* = Mandatory for new and returning families to complete		Parent/Guardian Initials	School Official Initials
1	Annual Student Enrollment Profile (including resident verification at school)*		
2	Residency Verification (form is available at your child’s school)*		
3	Home Language Survey*		
4	FERPA Notification*		
5	Media Release		
6	Student Health Checklist*		

Parent/Guardian Signature and Date

School Official Signature and Date

**Notice of Non-Discrimination** In accordance with state and federal laws, the District of Columbia Public Schools does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, family status, family responsibilities, matriculation, political affiliation, genetic information, disability, source of income, status as a victim of an interfamily offense, or place of residence or business. For the full text and additional information, visit <http://dcps.dc.gov/DCPS/About+DCPS/Human+Resources/Notice+of+Non-Discrimination>.

\*\*\* This checklist should be retained at the local school. \*\*\*